

## LEARNING TEAM SERVICE PROJECT

Each Learning Team is responsible for completing a service project during the BSOM Program. The Service Project will be instituted during MGMT 302 and needs to be completed prior to BUSN 403 (Business Law and Ethics). The following are the procedures that should be followed:

- 1.) During MGMT 302 (Principles of Management), each Learning Team will complete a Strategic Management Plan (SMP). In the SMP, the Teams will develop 5 goals or achievements that will help them to succeed at Tusculum College. One of the goals is a Service Project which is a critical part of the Tusculum experience.
- 2.) The service project requires a minimum of four (4) to eight (8) hours per Learning Team and must be completed prior to BUSN403. Possible service project examples are: a.) work one day on a Habitat for Humanity house, b.) participate as a team in the Relay for Life, c.) deliver Meals on Wheels, or d.) work at a carnival for The Boys and Girls Club. As adults, many of us are already involved in community service. Many times it is possible for the team to perform their service project in an area in which one member is already involved in.
- 3.) A form designed to indicate completion of the service project (“Verification of Civic Service”) is available under Graduate and Professional Studies – Student Resources – Student Forms. Once the team completes the service project, the Verification of Civic Service form should be completed along with any documentation of the service project performed. The team should keep the form which will be turned in during BUSN403.
- 4.) During BUSN403, students should also complete a survey (“Civic Arts Experience Survey”\_ designed to compile student feedback on the civic arts project. The Civic Arts Experience Survey is also available on the Tusculum College website.
- 5.) Both the Verification of Civic Service and Civic Arts Experience Survey will be collected during BUSN403. Each Learning Team should turn in a copy of the form to the instructor for submission with course grades.