

## GRADUATE & PROFESSIONAL STUDIES

Office of Admission  
PO Box 5051  
Greeneville, TN 37743  
(423) 636-7300  
(800) 729-0256  
(423) 636-5087 FAX  
[admission@tusculum.edu](mailto:admission@tusculum.edu)

# Welcome!

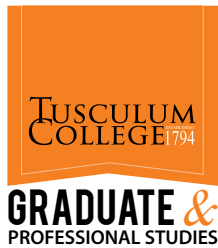
Thank you for your interest in Tusculum College. We are excited to have the opportunity to help you as you pursue the next steps in achieving your career goals. This e-packet contains the information you will need to apply, as well as details regarding the program. Listed below are the steps to complete the application process.

- ☐ Submit your online application on our website. Click [HERE](#) to apply.
- ☐ Submit Official Transcripts from ALL accredited institutions attended. Attached you will find a Transcript Request Form to use in requesting transcripts from previously attended institutions.
- ☐ Complete the required Free Application for Federal Student Aid (FAFSA). You can complete and submit your FAFSA by visiting <https://fafsa.ed.gov/>. Attached you will find a Financial Aid Step-by-Step Guide to use as you complete your FAFSA.

### STUDENT RIGHT TO KNOW

The Offices of Enrollment Management and Campus Safety facilitate the sharing of this information with students and invite you to learn these facts and more about Tusculum. [Student Right to Know](#)





# BACHELOR OF ARTS IN INTERDISCIPLINARY STUDIES

The [Bachelor of Arts in Interdisciplinary Studies Degree](#) was instituted to allow working adults to pursue a teaching certificate.

This program focuses on civic and intellectual development of the students, while fostering the skills, knowledge and habits of character vital to those involved in the education of the nation's next generation of citizens.

The courses in this major are designed with practicum experiences to allow students to have interactive activities with students in the classroom setting prior to student teaching.

Our Bachelor of Arts in Interdisciplinary Studies program offers licensure in: Elementary, K-5

Tusculum College is proud to partner with area Community Colleges by offering Academic Articulation Agreements and personalized service to ensure that your credits transfer seamlessly.

When considering which school is right for you, price is always a factor, which is why we are excited to announce our Transfer Scholarship opportunity to Community College students who wish to pursue their Bachelor's degree through one of our programs, awarding interested and qualifying graduates with an annual and renewable \$500 scholarship. Other scholarship opportunities may be available. Your admission representative will help you work with our Financial Aid Office to guarantee you receive the Financial Aid package that best fits your needs.

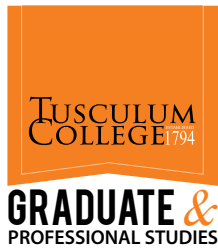
## **Major Courses:**

EDUC 216- Innovative Instructional Technology  
EDUC 220- Professional Speaking and Writing for Educators  
EDUC 309- Methods for Teaching Science in the Elementary School  
EDUC 311- Methods for Teaching Math in the Elementary School  
EDUC 335- Children's and Adolescent Literature  
PHED 360- Curriculum Design and teaching Methods for Elementary School Physical Education  
EDUC 416- Teaching Foundational Reading  
EDUC 417- Teaching Language Arts  
EDUC 419- Teaching Content Area Reading  
EDUC 422- Methods for Teaching Social Studies

## **Professional Education Curriculum:**

EDUC 314, 315, 412- Teacher Education Field Experiences (Practicum)  
EDUC 320- Classroom Discipline and Management  
EDUC 337- Assessment and Evaluation  
EDUC 341- Planning Instruction in Today's Classroom  
EDUC 405- Instructional Interventions  
EDUC 452- Student Teaching Seminar  
EDUC 454- Enhanced Student Teaching (K-5)

Tusculum College reserves the right to revise academic programs as deemed necessary to meet accrediting and state approval criteria.



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## Graduate and Professional Studies Admission Requirements

**New students** (those with fewer than 12 semester hours of earned college credit) must satisfy two of the following three criteria:

1. High school regular diploma (and college, if applicable) grade-point average of 2.0 or higher or official acceptable GED Scores.
2. Rank in the upper one-half of high school graduating class.
3. Composite score of 870 on the SAT or 18 on the ACT.

**Transfer students** (those with more than 12 semester hours of earned college credit) must have a cumulative grade-point average of 2.00 or higher from an accredited college or university.

**Admission Procedures:** Each of the following items must be completed for review by the Enrollment staff for admission into Graduate & Professional Studies at Tusculum College.

1. Complete the online admission application.
2. Submit official (sealed) transcripts of all college course-work mailed directly to Tusculum College from each previous institution.
3. Veterans must submit a certified Veterans' Form DD214 showing an honorable discharge.
4. Current military personnel must submit basic training documentation.
5. Students for whom English is a second language must submit an official TOEFL score from within the last five years.

To view our entire catalog please go to <http://www.tusculum.edu/catalog/>.



As a Military Friendly School, Tusculum is honored to have the opportunity to partner with students who have served in the United States Armed Forces as they work to achieve their dreams. Tusculum is a Yellow Ribbon program participant.

For more Admission Requirement information please contact your  
Tusculum College Admission Representative

[admission@tusculum.edu](mailto:admission@tusculum.edu) or

888.488.7285



# BACHELOR OF ARTS IN INTERDISCIPLINARY STUDIES

## **BA in Interdisciplinary Studies Admission Requirements Phase 1**

Each of the following items must be completed for review by Enrollment staff for an admission decision into the Interdisciplinary Studies program:

### **Phase 1: General Requirements**

1. Complete the stated Admission Procedures.
2. Possess a minimum 2.75 grade point average (G.P.A.) on a 4.00 scale.
3. Have satisfactorily completed the following Prerequisites before entry:
  - English 110 or Composition I
  - English 111 or Composition II
  - Speech or Public Speaking
  - English Literature
  - Arts and Humanities Course
  - BIOL 105 or Biology with Lab
  - GEOG 200 or Introduction to Geography
  - HIST 101, 102, 201, 202 (2 required)
  - MATH 128 Math Literacy Applications
  - MATH 140 or higher or Elementary Statistics
  - NSCI 105 Physical Science
  - PHED 115 First Aid or verification of certification
  - PHED 201 Foundations of Physical Fitness and Wellness
  - POLS 110 or American Government
  - PSYC 305 or Educational Psychology
  - RELG 101, 102, 230 or Old Testament or New Testament
  - EDUC 200 History, Philosophy and Principles of Education
  - SPED 201 Survey of the Regular and Special Populations Within the School Environment
4. All General Education courses must be completed prior to student teaching. To dual enroll, a student must have a Tusculum College grade point average of 2.75 or better.
  - \*Note: No courses either at Tusculum College or another institution may be taken concurrently while student teaching.
5. Students for whom English is a second language must have a score of 540-543 (paper), 207 (computer-based), 76 (Internet-based) or greater on the TOEFL examination taken within the last five years.
6. Demonstrate written communication proficiency by passing the CORE writing subtest.

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# BACHELOR OF ARTS IN INTERDISCIPLINARY STUDIES

## BA in Interdisciplinary Studies Admission Requirements Phase 2

### Phase 2: Admission to the Teacher Licensure Program

Students must meet specific Education Department requirements for admission into the Teacher Licensure Program. They are as follows and should be completed in the listed order:

1. Must be registered or enrolled as a current student at Tusculum College.
2. Have a minimum 2.75 grade point average on a 4.0 scale.
3. Meet one of the following admission test(s):
  - Have a composite ACT score of 22 or higher; or
  - Have a combined recentered SAT score of 1020 or higher; or
  - Have successfully passed PRAXIS CORE exams.
4. Complete and pass TBI background check
5. Complete SPED 201 and EDUC 200 with a C- or better.
6. Submit a Teacher Education application to the Education Department.
7. Submit two professional recommendations from previous or current faculty members qualified to judge the applicant's potential for success with college-level work.
8. Demonstrate proficiency in oral communication through an interview with the Teacher Education Review Board.

### Teacher Education Review Board\*

The Teacher Education Review Board reviews all student applications for admission into Teacher Licensure. The Board is comprised of at least two professional education faculty members and at least one or more members of the regular faculty. The meetings of the Board are open to all faculty members. The Board may invite specific individuals from the College community to assist in reaching decisions regarding candidates.

\* See college catalog for additional information of the Teacher Education Review Board.

Tusculum College reserves the right to revise academic programs as deemed necessary to meet accrediting and state approval criteria.

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## Tuition & Fees

As one of the most affordable colleges in the nation, Tusculum has been helping working adults Pioneer Their Path to Success for over thirty years.

Our Financial Aid team will work with you to secure the financial aid package that best fits your needs. Students who prefer to pay educational expenses in monthly installments may want to consider Tusculum College's Installment Plan. A description of that plan will be provided to each student with their billing statement. For more information or questions about the Installment Plan, please contact the Business Office.

Tuition and fee charges are due at the beginning of each semester as part of registration and as a condition for enrollment. A student who is awarded financial aid assistance of any kind may provide documentation of their award as a condition for registration. Additional information regarding Tusculum's tuition and fees and financial aid options can be found in the Tusculum College Catalog.

Gateway Courses and Associate Degree	
Tuition	\$240 per semester hour
Audit Fee	\$100 per course
Bachelor Degree Programs	
Tuition	\$350 per semester hour
Audit Fee	\$100 per course
Graduation Fee	\$100
Master Degree Programs	
Education, MBA Tuition	\$365 per semester hour
Accountancy Tuition	\$425 per semester hour
Nursing Tuition	\$600 per semester hour
Audit Fee	\$100 per course
Graduation Fee	\$100
Other Charges	
Enrollment Deposit (required for all programs)	\$50
Late Payment Fee	\$25
Assessment Fee for Experiential Learning & Life Experiences Essay	\$200
Fee for Requested Portfolio Credit	\$50 per semester hour

(Fees subject to change without notice. Updated: 1/25/17)

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**STEP ONE:** Apply for admission as a regular degree-seeking student by completing an online application at [tusculum.edu](http://tusculum.edu). We have campuses in Greeneville, Knoxville, and Morristown. Contact an enrollment representative at 1.800.729.0256 or 888.488.7285 to discuss the available programs and when classes start.

**STEP TWO:** Apply for your FAFSA FSA ID at [studentaid.ed.gov](http://studentaid.ed.gov). Your FSA ID should be kept private and should not be shared with anyone. You can use this ID to electronically sign your FAFSA, which greatly reduces the time it takes to process your application for financial aid. (If you are a dependent student, your parent will also need to apply for a FSA ID.)

**STEP THREE:** Apply for financial aid by submitting a Free Application for Federal Student Aid (FAFSA) at [fafsa.gov](http://fafsa.gov). The FAFSA is used to determine your eligibility for financial aid including: Federal Pell Grants, Federal Stafford Loans, the Tennessee Student Assistance Award, and the Tennessee Hope Scholarship for non-traditional students.

You will need to complete a FAFSA for each year in which you would like to apply for aid. For example, if you are starting in the spring 2017 semester, you will need to fill out a 2016-2017 FAFSA for the spring 2017 semester AND a 2017-2018 FAFSA for the fall and spring semesters of the following year. The FAFSA for upcoming academic years can be accessed beginning on October 1 of each year using prior tax year information.

It is highly recommended that you complete your FAFSA before January to increase the likelihood of receiving certain types of need-based financial aid, such as the Tennessee Student Assistance Award. The 2017-2018 FAFSA allows the tax information to be retrieved from the IRS for the 2015 tax year. By making these changes, the government is allowing schools to award a student's financial aid early.

### To fill out a FAFSA you will need:

- Your prior year's Federal income tax return
- Your prior year's W-2 Form (or schedule C if self employed)
- Your most current bank statement
- Statements detailing non-taxable earnings/other income sources
- Driver's License (if applicable)
- Your Federal FSA ID
- Tusculum's Federal School Code: 003527

**STEP FOUR:** If your FAFSA is selected by the Department of Education for a process called verification, you will need to either link your FAFSA to the IRS or you may order an official IRS tax return transcript and have it sent directly to Tusculum. If your application is selected, please submit any and all requested documents to the Office of Financial Aid, as soon as possible. A financial aid package may not be processed until all documentation has been turned in. \*Note: Verification must be completed before federal and state financial aid can be applied to your student account.



# OFFICE OF FINANCIAL AID STEP-BY-STEP GUIDE

(423)636-7377

800-729-0256 ext. 5377

[financialaid@tusculum.edu](mailto:financialaid@tusculum.edu)

What is typically needed for verification is the school verification worksheet, which will be provided to you, along with tax transcript(s). Various other documents may be needed and will be requested on a case-by-case basis.

Please remember to include your name on any document that you submit to the Office of Financial Aid. We accept documents via email, fax, in person, and through the postal service.

**STEP FIVE:** If you intend to utilize Federal Stafford Loans, you will need to complete entrance loan counseling at [studentloans.gov](http://studentloans.gov). Entrance loan counseling explains the rights and obligations of a student loan borrower.

**STEP SIX:** After you have completed entrance loan counseling, you will then have to complete a Master Promissory Note (MPN), which is your promise to pay back the Department of Education at [studentloans.gov](http://studentloans.gov).

## What happens next?

When our office has received your FAFSA and you have been accepted to the college your estimated award package letter will be sent in the mail or to your email account. This letter details the financial aid that you are eligible for in the upcoming school year. After your award letter arrives, you have seven days from the date on the letter to let the Office of Financial Aid know if there is any part of the award (such as loans) that you wish to decline or your award will be processed in full. (Remember that you must complete entrance loan counseling and a master promissory note before we can process your student loans. Verification must also be completed before federal and state financial aid can be applied to your student account.)

If your total financial aid award is more than what you need for the cost of tuition, the Business Office will apply the amount of aid that you need to cover the charges that you have incurred and the remainder of the funds will be sent to you according to the Business Office's refund policy. If you prefer not to use loans to help pay your bill, you may contact the Business Office for payment plan options.

**Students with disabilities should contact their state Vocational Rehabilitation Counselor at:**

[tn.gov/humanservices/topic/vocational-rehabilitation](http://tn.gov/humanservices/topic/vocational-rehabilitation)

**Veterans and Veterans' dependent benefit information is available at: [vba.va.gov](http://vba.va.gov)**

**Tusculum College VA Representative:**

**Jerry Sullivan**

**Enrollment Representative- Military Liaison**

[jsullivan@tusculum.edu](mailto:jsullivan@tusculum.edu)

## CONTACT

Office of Financial Aid

P.O. Box 5049, 60 Shiloh Road, Greeneville, TN 37743

Phone: (423)636-7377 or 800-729-0256 ext. 5377 Fax: (615)250-4968

Email: [financialaid@tusculum.edu](mailto:financialaid@tusculum.edu)

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## Transcript Request Form

Please request a transcript from each school attended.  
Photocopies of this form may be made for this purpose.

### Personal Information

Name \_\_\_\_\_  
LAST FIRST MIDDLE SOCIAL SECURITY NUMBER

Permanent or home address \_\_\_\_\_  
NUMBER, STREET, OR BOX CITY STATE/ZIPCODE

\_\_\_\_\_  
COUNTY/COUNTRY HOME PHONE BUSINESS PHONE

EMAIL \_\_\_\_\_

### School Information

Name of institution attended \_\_\_\_\_

Address \_\_\_\_\_  
STREET/ROUTE AND/OR BOX CITY STATE ZIP

Date of Attendance \_\_\_\_\_

Phone Number \_\_\_\_\_

I authorize release of my official transcript with  
my signature below.  
Please forward it to the following address.

Tusculum College  
Office of Admissions  
Post Office Box 5051  
Greeneville, Tennessee 37743

If there is a charge, please contact me at this  
address:

\_\_\_\_\_  
\_\_\_\_\_  
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Signature \_\_\_\_\_

Date \_\_\_\_\_