

Office of Admission
PO Box 5051
Greeneville, TN 37743
(423) 636-7300
(800) 729-0256
(423) 636-5087 FAX
admission@tusculum.edu

GRADUATE & PROFESSIONAL STUDIES

Welcome!

Thank you for your interest in Tusculum College. We are excited to have the opportunity to help you as you pursue the next steps in achieving your career goals. This e-packet contains the information you will need to apply, as well as details regarding the program. Listed below are the steps to complete the application process.

- Submit your online application on our website. Click [HERE](#) to apply.
- Submit Official Transcripts from ALL accredited institutions attended. Attached you will find a Transcript Request Form to use in requesting transcripts from previously attended institutions.
- Complete the required Free Application for Federal Student Aid (FAFSA). You can complete and submit your FAFSA by visiting <https://fafsa.ed.gov/>. Attached you will find a Financial Aid Step-by-Step Guide to use as you complete your FAFSA.

STUDENT RIGHT TO KNOW

The Offices of Enrollment Management and Campus Safety facilitate the sharing of this information with students and invite you to learn these facts and more about Tusculum. [Student Right to Know](#)





BACHELOR OF ARTS IN PSYCHOLOGY

The [Psychology](#) major provides students with a broad exposure to the field of psychology while encouraging the development of the Civic Arts that characterize the Tusculum College curriculum. The program strongly emphasizes the integration of classroom knowledge with real-life applications while also emphasizing the role of empiricism in psychology.

Our Psychology major offers a concentration in: Behavioral Health

The Behavioral Health concentration is specifically developed for students interested in developing skills needed for entry-level positions in a variety of helping professions and behavioral health service agencies. The curriculum is offered on the cohort schedule; however, it is designed to be flexible so that students may join the cohort later in the course sequence if course prerequisites have been met.

The concentration course work includes 51 semester hours, plus two prerequisite psychology courses, with students having the option to complete the prerequisite coursework and additional hours required for graduation via the College's Gateway courses.

When considering which school is right for you, price is always a factor, which is why we are excited to announce our Transfer Scholarship opportunity to Community College students who wish to pursue their Bachelor's degree through one of our programs, awarding interested and qualifying graduates with an annual and renewable \$500 scholarship. Other scholarship opportunities may be available. Your admission representative will help you work with our Financial Aid Office to guarantee you receive the Financial Aid package that best fits your needs.

Program Prerequisites:

Essentials of Psychology
Developmental Psychology or
Adulthood and Aging

Major Courses:

Research Methods for Psychology
Abnormal Psychology
Social Psychology
Counseling Theories
Career Options in Psychology (1hr.)
Counseling Methods
Case Management
Behavioral Pharmacology
Introduction to Community Psychology
Civic Engagement in Psychology (2 hrs.)
Seminar in Psychology
Introduction to Drug and Alcohol Abuse Counseling
Cultural Perspectives in a Global Era
Ethics and Legal Issues

For more program information
please contact your
Tusculum College
Admission Representative
admission@tusculum.edu
888.488.7285

Locations: Greeneville, Knoxville, Morristown



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Graduate and Professional Studies Admission Requirements

New students (those with fewer than 12 semester hours of earned college credit) must satisfy two of the following three criteria:

1. High school regular diploma (and college, if applicable) grade-point average of 2.0 or higher or official acceptable GED Scores.
2. Rank in the upper one-half of high school graduating class.
3. Composite score of 870 on the SAT or 18 on the ACT.

Transfer students (those with more than 12 semester hours of earned college credit) must have a cumulative grade-point average of 2.00 or higher from an accredited college or university.

Admission Procedures: Each of the following items must be completed for review by the Enrollment staff for admission into Graduate & Professional Studies at Tusculum College.

1. Complete the online admission application.
2. Submit official (sealed) transcripts of all college course-work mailed directly to Tusculum College from each previous institution.
3. Veterans must submit a certified Veterans' Form DD214 showing an honorable discharge.
4. Current military personnel must submit basic training documentation.
5. Students for whom English is a second language must submit an official TOEFL score from within the last five years.

To view our entire catalog please go to <http://www.tusculum.edu/catalog/>.

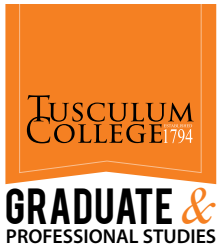


As a Military Friendly School, Tusculum is honored to have the opportunity to partner with students who have served in the United States Armed Forces as they work to achieve their dreams. Tusculum is a Yellow Ribbon program participant.

For more Admission Requirement information please contact your
Tusculum College Admission Representative

admission@tusculum.edu or

888.488.7285



BACHELOR OF ARTS IN PSYCHOLOGY

BA in Psychology Admission Requirements

Each of the following items must be completed for review by Enrollment staff for an admission decision into the Psychology program.

1. Complete the stated Admission Procedures in the [Tusculum College Catalog](#).
2. Possess an overall minimum grade-point average of 2.00 on a 4.00 scale.
3. Possess the equivalent of at least 54 semester hours or an associate degree from a regionally accredited college or university.

Students with academic credit earned at nationally or specially accredited institutions may request that the Registrar's Office review such credit with the pertinent academic department, provided the transcript and course syllabi are official and remitted directly from the applicant's previous institution.

4. Have satisfactorily completed prerequisite coursework of:
 - English 110 or English Composition I
 - English 111 or English Composition II
 - A college-level math such as college algebra, statistics, or higher level math, excluding teacher education mathematics.
 - A course in Biology
 - CISC 100 or Computer literacy
 - PSYC 101 Essentials of Psychology
 - PSYC 200 Developmental Psychology or PSYC 210 Adulthood and Aging
5. Students for whom English is a second language must have a score of 540-543 (paper), 207 (computer-based), 76 (Internet-based) or greater on the TOEFL examination taken within the last five years.

The specific degree completion requirements are detailed in subsequent sections of the [catalog](#).

For more program information please contact your
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admission@tusculum.edu or 888.488.7285



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Tuition & Fees

As one of the lowest-cost private colleges in the nation, Tusculum has been helping working adults Pioneer Their Path to Success for over thirty years.

Our Financial Aid team will work with you to secure the financial aid package that best fits your needs. Students who prefer to pay educational expenses in monthly installments may want to consider Tusculum College's Installment Plan. A description of that plan will be provided to each student with their billing statement. For more information or questions about the Installment Plan, please contact the Business Office.

Tuition and fee charges are due at the beginning of each semester as part of registration and as a condition for enrollment. A student who is awarded financial aid assistance of any kind may provide documentation of their award as a condition for registration. Additional information regarding Tusculum's tuition and fees and financial aid options can be found in the Tusculum College Catalog.

Gateway Courses and Associate Degree	
Tuition	\$240 per semester hour
Audit Fee	\$100 per course
Bachelor Degree Programs	
Tuition	\$350 per semester hour
Audit Fee	\$100 per course
Graduation Fee	\$100
Master Degree Programs	
Education, MBA Tuition	\$365 per semester hour
Accountancy Tuition	\$425 per semester hour
Nursing Tuition	\$600 per semester hour
Audit Fee	\$100 per course
Graduation Fee	\$100
Other Charges	
Enrollment Deposit (required for all programs)	\$50
Late Payment Fee	\$25
Assessment Fee for Experiential Learning & Life Experiences Essay	\$200
Fee for Requested Portfolio Credit	\$50 per semester hour

(Fees subject to change without notice. Updated: 1/25/17)



OFFICE OF FINANCIAL AID

STEP-BY-STEP GUIDE

(423)636-7377

800-729-0256 ext. 5377

financialaid@tusculum.edu

STEP ONE: Apply for admission as a regular degree-seeking student by completing an online application at tusculum.edu. We have campuses in Greeneville, Knoxville, and Morristown. Contact an enrollment representative at 1.800.729.0256 or 888.488.7285 to discuss the available programs and when classes start.

STEP TWO: Apply for your FAFSA FSA ID at studentaid.ed.gov. Your FSA ID should be kept private and should not be shared with anyone. You can use this ID to electronically sign your FAFSA, which greatly reduces the time it takes to process your application for financial aid. (If you are a dependent student, your parent will also need to apply for a FSA ID.)

STEP THREE: Apply for financial aid by submitting a Free Application for Federal Student Aid (FAFSA) at fafsa.gov. The FAFSA is used to determine your eligibility for financial aid including: Federal Pell Grants, Federal Stafford Loans, the Tennessee Student Assistance Award, and the Tennessee Hope Scholarship for non-traditional students.

You will need to complete a FAFSA for each year in which you would like to apply for aid. For example, if you are starting in the spring 2017 semester, you will need to fill out a 2016-2017 FAFSA for the spring 2017 semester AND a 2017-2018 FAFSA for the fall and spring semesters of the following year. The FAFSA for upcoming academic years can be accessed beginning on October 1 of each year using prior tax year information.

It is highly recommended that you complete your FAFSA before January to increase the likelihood of receiving certain types of need-based financial aid, such as the Tennessee Student Assistance Award. The 2017-2018 FAFSA allows the tax information to be retrieved from the IRS for the 2015 tax year. By making these changes, the government is allowing schools to award a student's financial aid early.

To fill out a FAFSA you will need:

- Your prior year's Federal income tax return
- Your prior year's W-2 Form (or schedule C if self employed)
- Your most current bank statement
- Statements detailing non-taxable earnings/other income sources
- Driver's License (if applicable)
- Your Federal FSA ID
- Tusculum's Federal School Code: 003527

STEP FOUR: If your FAFSA is selected by the Department of Education for a process called verification, you will need to either link your FAFSA to the IRS or you may order an official IRS tax return transcript and have it sent directly to Tusculum. If your application is selected, please submit any and all requested documents to the Office of Financial Aid, as soon as possible. A financial aid package may not be processed until all documentation has been turned in. *Note: Verification must be completed before federal and state financial aid can be applied to your student account.



OFFICE OF FINANCIAL AID STEP-BY-STEP GUIDE

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financialaid@tusculum.edu

What is typically needed for verification is the school verification worksheet, which will be provided to you, along with tax transcript(s). Various other documents may be needed and will be requested on a case-by-case basis.

Please remember to include your name on any document that you submit to the Office of Financial Aid. We accept documents via email, fax, in person, and through the postal service.

STEP FIVE: If you intend to utilize Federal Stafford Loans, you will need to complete entrance loan counseling at studentloans.gov. Entrance loan counseling explains the rights and obligations of a student loan borrower.

STEP SIX: After you have completed entrance loan counseling, you will then have to complete a Master Promissory Note (MPN), which is your promise to pay back the Department of Education at studentloans.gov.

What happens next?

When our office has received your FAFSA and you have been accepted to the college your estimated award package letter will be sent in the mail or to your email account. This letter details the financial aid that you are eligible for in the upcoming school year. After your award letter arrives, you have seven days from the date on the letter to let the Office of Financial Aid know if there is any part of the award (such as loans) that you wish to decline or your award will be processed in full. (Remember that you must complete entrance loan counseling and a master promissory note before we can process your student loans. Verification must also be completed before federal and state financial aid can be applied to your student account.)

If your total financial aid award is more than what you need for the cost of tuition, the Business Office will apply the amount of aid that you need to cover the charges that you have incurred and the remainder of the funds will be sent to you according to the Business Office's refund policy. If you prefer not to use loans to help pay your bill, you may contact the Business Office for payment plan options.

Contact the Business Office
with refund questions at
business@tusculum.edu or
1.800.729.0256 ext. 5060

Helpful scholarship and
financial aid information

- Fastweb.com
- Scholarships.com
- Collegefortn.org
- TN.gov/collegepays
- Studentaid.ed.gov
- Finaid.org

Students with disabilities should contact their state Vocational
Rehabilitation Counselor at:

tn.gov/humanservices/topic/vocational-rehabilitation

Veterans and Veterans' dependent benefit information is available at: vba.va.gov

Tusculum College VA Representative:

Jerry Sullivan

Enrollment Representative- Military Liaison

jsullivan@tusculum.edu

CONTACT

Office of Financial Aid

P.O. Box 5049, 60 Shiloh Road, Greeneville, TN 37743

Phone: (423)636-7377 or 800-729-0256 ext. 5377 Fax: (615)250-4968

Email: financialaid@tusculum.edu



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Transcript Request Form

Please request a transcript from each school attended.
Photocopies of this form may be made for this purpose.

Personal Information

Name _____
LAST FIRST MIDDLE SOCIAL SECURITY NUMBER

Permanent or home address _____
NUMBER, STREET, OR BOX CITY STATE/ZIPCODE

_____ (_____) _____ (_____) _____
COUNTY/COUNTRY HOME PHONE BUSINESS PHONE

EMAIL _____

School Information

Name of institution attended _____

Address _____
STREET/ROUTE AND/OR BOX CITY STATE ZIP

Date of Attendance _____

Phone Number _____

I authorize release of my official transcript with my signature below.
Please forward it to the following address.

Tusculum College
Office of Admissions
Post Office Box 5051
Greeneville, Tennessee 37743

Signature _____

Date _____

If there is a charge, please contact me at this address:

