

# 2008-2009 Verification Worksheet

## Federal Student Aid Programs

FORM APPROVED  
OMB NO. 1845-0041

Your application was selected for review in a process called "Verification." We will be comparing information from your application with signed copies of your (and your spouses, if you are married) 2007 Federal tax forms, W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, we may need to send in corrections electronically, to have your information reprocessed.

Complete this verification form and submit it to the Tusculum College Financial Aid Office as soon as possible, so that your financial aid won't be delayed.

### What you should do

1. Collect your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms, etc...).
2. Fill in completely and sign the worksheet.
3. Send the completed worksheet, tax forms, and any other documents to Tusculum College. (Fax available at (615)250-4968)
4. We will compare information on the documents.
5. If you have questions about completing this worksheet, please contact us at 1-800-729-0256 x.5377.

*Tusculum College must review the requested information, under the financial aid program rules (34 CFR, Part 668).*

### A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City State ZIP code			Home Phone number with area code
			Cell Phone Number with area code

### B. Family Information

List the people in your (and your spouse's) household, include:

- yourself, and your spouse **if** you have one
- your children, **if** you will provide more than half of their support from July 1, 2008 through June 30, 2009
- other people **if** they now live with you, **and** you provide more than half of their support **and** will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Date of Birth	Relationship	College
		<b>Self</b>	<b>Tusculum College</b>

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-5345.

## C. Student's Tax Forms and Income Information (all applicants)

Independent

- Check one box only. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or a copy from the IRS (<http://www.irs.gov/individuals/article/0,,id=110571,00.html>)
  - I have already filed a 2007 Federal income tax return and I am submitting the **signed tax return**.
  - I will file a 2007 Federal income tax return. A signed tax return will be submitted to the school by \_\_\_\_\_ (date).
  - I did not file and I am not required to file a 2007 Federal income tax return.

2.

Sources of untaxed income	2007 Amount
a. Child Support received (excluding foster care)	\$ _____ wkly/mo/yr
b. Social Security (non-taxed)	\$ _____
c. Welfare* (including TANF) <small>*Do not include food stamps or subsidized housing.</small>	\$ _____
d. Payments to tax-deferred pension/savings plans (reported on W-2 Form in Boxes 12a through 12d codes D, E, F, G, H, and S)	\$ _____
e. Education Credits (from IRS form 1040-line 50 or 1040A-line 31)	\$ _____
f. Child Support paid because of divorce or separation or as a result of a legal requirement.	\$ _____

- If you did not file and are not required to file a 2007 Federal income tax return, list below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available).

Employer	2007 Amount
	\$ _____
	\$ _____
	\$ _____

## D. Spouse's Tax Forms and Income Information (if student is married)

- Check one box only. Tax returns include the 2007 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from your tax preparer or a copy from the IRS (<http://www.irs.gov/individuals/article/0,,id=110571,00.html>)
  - My spouse and I did file a joint return and we are submitting our **signed tax return**.
  - My spouse and I have already filed taxes separately and we are submitting both **signed tax returns**.
  - My spouse and I will file a 2007 Federal income tax return. Signed tax return(s) will be submitted to the school by \_\_\_\_\_ (date).
  - My spouse did not file and is not required to file a 2007 Federal income tax return.

2.

Sources of untaxed income	2007 Amount
a. Child Support	\$ _____ wkly/mo/yr
b. Social Security (non-taxed)	\$ _____
c. Welfare* (including TANF) <small>*Do not include food stamps or subsidized housing.</small>	\$ _____
d. Payments to tax-deferred pension/savings plans (reported on W-2 Form in Boxes 12a through 12d codes D, E, F, G, H, and S)	\$ _____
e. Education Credits (from IRS form 1040-line 50 or 1040A-line 31)	\$ _____
f. Child Support paid because of divorce or separation or as a result of a legal requirement.	\$ _____

- If you did not file and are not required to file a 2007 Federal income tax return, list below your employer(s) and any income received in 2007 (use the W-2 form or other earnings statements if available).

Employer	2007 Amount
	\$ _____
	\$ _____
	\$ _____

## E. Sign this Worksheet

By signing this worksheet, I certify that all the information reported on it is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student \_\_\_\_\_

Date \_\_\_\_\_

**Don't forget to sign your tax forms.**

**Do not mail this worksheet to the Department of Education. Send it to Tusculum College.**