

Tuition Scholarship

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Purpose: As a benefit to help with the expenses of earning a college degree, or pursuing education interests, Tusculum College full-time employees and their qualified dependents may enroll in courses to pursue degrees with reduced, or waived, tuition.

Applies to: All Full-Time Employees who have completed one year of consecutive, full-time service with Tusculum College and their qualified dependents.

Policy: Employee and employee dependent scholarships will be awarded by the participating CIC (College of Independent Councils) or the APCU (Association of Presbyterian Colleges and Universities). Employee, spouse, and employee dependents must meet all criteria for admittance to the participating CIC or APCU institution.

Each participating institution agrees to accept (import) a limited number of students from other colleges without regard to the number of students it exports. Student applicants must be admissible at the host/importing institution in accordance with regular institutional admission standards and must comply with all of the host institution's financial aid policies and procedures. Applicants must maintain good academic standing and satisfactory academic progress.

Tusculum College must authorize student applicants as full-time employee, spouse of full-time employee, or dependent of full-time employee. Benefits are automatically terminated at the end of the current term if the qualifying employee drops below full-time employment at Tusculum College.

Definition: Dependent refers to employee's spouse, children, or legal dependent who are unmarried and under the age of 24 at the start of the academic year and meet the definition of dependent according to the IRS.

Procedure: An eligible employee, spouse, or dependent must apply for admission to the institution of his/her choice in accordance with the importing institution's procedures. A student applicant is also required to submit all financial aid awards to the host/importing institution.

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Procedure continued:Exporting Institution:

In addition, student applicant must request that the Tusculum College Human Resource department complete the Tuition Exchange Program Student Application Form and direct to the Liaison Officer at the host/importing institution for determination of acceptance. Application may be obtained from the CIC or APCU websites or the Human Resource department.

Importing Institution:

The host/importing institution determines whether the student applicant is admissible, in accordance with regular institutional admission standards and in compliance with all host institution financial aid policies and procedures.

The host/importing institution commitment to each student is limited to full tuition remission (institutions may not grant a partial tuition write-off). Host institutions may use other tuition-specific student financial aid to offset some of this remission. Student is responsible for all other expenses.

Student is eligible for these benefits (interrupted and/or uninterrupted attendance) for a total of eight semesters (or the equivalent).

The host/importing institution must determine whether part-time, graduate, and study-abroad student is eligible for these benefits.

The admissions office of the host/importing institution is responsible for informing the student of his/her acceptance into the program.

The host/importing institution determines whether the enrolled student is maintaining good academic standings and satisfactory academic progress.

Student Continuation:

Continued eligibility for participation is determined by the annual filing of the Student Application Form. Student in good standings are automatically eligible for up to three years of annual renewal of tuition remission for undergraduate study (for a total benefit of four years).