

Job Posting			
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The College fills job vacancies, whenever practical, by promotion or transfer from within the College. Openings that can be filled by reorganization within the same department will not be posted. All other positions are posted on the College website. These postings give information including job title, a brief position description, key position qualifications and requirements.

Employees who have successfully completed ninety (90) days of employment and who are interested in a particular position, for which they are qualified, may apply to the Human Resources department. Employees applying for a new position will need to supply information with their job-related experience, skills and qualification, and previous work record. Each of these will be taken into consideration. An open position will be filled with the most qualified candidate after a full and fair search and evaluation is made.