

Professional Recommendation Form for Teacher Education Admission (MAT)

Each student must obtain a recommendation for admission from two professionals. The Teacher Education Department requests that you use the rating scale below to provide information that will be used in the process of evaluating the student for admission to the Teacher Education Program.

Name of Student: _____ I.D. Number: _____

Endorsement Area: _____ Campus: _____

To the evaluator: Please check one of the following statements

_____ I waive my right of confidentiality on this document.

_____ All information contained on this document must remain confidential and may not be released to applicant.

Rate the student as follows: 5=Exceptional 4= Above Expectations 3= Meets Expectations
2= Below Expectation 1= Unsatisfactory 0= Not enough Information

	5	4	3	2	1	0
Knowledge of Academic Content (CP1)						
Knowledge of Basic Technology (CP2b)						
Acceptance of Individual and Cultural Diversity (CP2c)						
Written Communication Skills (CP3)						
Oral Communication Skills (CP3)						
Adherence to Deadlines (CP3)						
Display of Initiative (CP3)						
Capacity for Caring (CP3)						
Potential for Professional Competence (CP1,2a,b,c; 3)						

Overall recommendation for admission to the Teacher Education Program (please check one)

_____ Recommend enthusiastically (Avg score of 4.2 -5.0)

_____ Recommend (Avg score of 3.3 – 4.1)

_____ Recommend with reservation – See comments below (Avg score of 2.9 – 3.2)

_____ Do not recommend – See comments below (Avg score of 0 – 2.8)

Comments: _____

Evaluator's Name _____ Date _____

Evaluator's Department/Agency _____

Return the completed form to:

education@tusculum.edu or Lillian Burchnell, 60 Shiloh Rd. Box 5025, Greeneville, TN 37743

Revised 5/8/18

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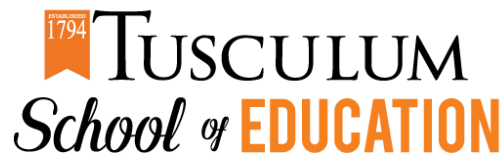
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How to Obtain TBI Background Check

All Tusculum students who will be working with children in the public school system must receive and pass a fingerprint and background check in order to participate in practicum and student teaching components required for degree completion.

Pursuant to Tennessee Code Annotated 49-5-413, 37-1-414, 71-3-503, all persons to have contact with children in grades K-12 through the public school system must have an appropriate background check conducted by TBI. Your fingerprints will be used to check the criminal history records of the FBI.

Submission Deadline: Background check results must be received before a student may begin their first semester after program admission.

You must have a Federal Background Check. We cannot accept a local police check.

To begin the background check process, you must either pre-register by phone or through the online registration. Through this registration process, you will select where you will go to have your fingerprints scanned. The information for both forms of registration is listed below.

Cost of the background check is \$32.65.

On-line Registration – available 24 hours a day, 7 days a week

1. Go to <http://www.identogo.com/>
2. Click on the Tennessee map.
3. Enter required information by selecting:
Agency (category) **Non-DCS Child Care Providers**,
Applicant type **DP-Child-Related Worker (Private)**, and
ORI number TNCC30011

Call Center Registration – Available Monday-Friday, 8am – 4:30pm CST

1. Call (855) 226-2937 and speak to a representative
2. Have your Agency information:
Agency (category) **Non-DCS Child Care Providers**, applicant type **DP-Child-Related Worker (Private)**
and **ORI number TNCC30011**
3. Representatives will collect required information and complete registration.

If your TBI background check reports any indications, you will receive a letter from Tusculum detailing what additional documentation is required.

NOTE: Background check results cannot be shared with individual/school systems/companies outside of Tusculum College.